

EFFECTIVE

October 1, 2005.

SUBJECTS**Updated
Verification of
Employment, DHS-
38, DHS-38S****All Programs**

Sections 5 and 6 of the Verification of Employment, DHS-38 and DHS-38S, have been revised to request additional information about the employer. The additional information includes the business name, business address, days and hours of operation and printed name of the person completing the form. Section 3 is now automatically checked. The sections to be completed by the employer are clearly labeled to help clarify for clients who should be completing the information.

Reason: Request from OIG and the field

**Updated CDC
Forms and
Publications**

Exhibits and instructions are updated for the following forms and publications:

- **DHS-Pub-230**, Provider Handbook and Reporting Instructions for Child Care Providers
- **DHS-Pub-626**, Accreditation: Added Security When Choosing Child Care
- **DHS-Pub-798**, Michigan Cares for Today's Child
- **DHS-4583**, Child Development and Care (CDC) Application
- **DHS-4782**, Child Development and Care (CDC) Early Payment Certification

**MANUAL
MAINTENANCE
INSTRUCTIONS****Added Items ...**

RFF 1046A
RFF 1363
RFF 1778
RFF DCH1354
RFF PUB626

Changed Items (content changes) ...

RFF 27
RFF 38
RFF 38S
RFF 54A
RFF 87
RFF 230
RFF 235
RFF 236
RFF 237
RFF 334
RFF 431
RFF 798
RFF 1045
RFF 1046
RFF 1354
RFF 1582
RFF 4494
RFF 4583
RFF 4782
RFF 4789
RFF 4790

Changed Items (link changes only) ...

RFF 32
RFF 41
RFF 266
RFF 1582TV

Deleted Items ...

RFF 1002
RFF 1009

RFF 1047